

UNIVERSITE BORDEAUX MONTAIGNE

CALENDAR FOR INCOMING STUDENTS – 2025/2026

ERASMUS ID Code	F BORDEAU03
International Office address	Université Bordeaux Montaigne Domaine universitaire Direction des relations internationales 33607 Pessac Cedex - France

Contact us:

- Sophie LESPES, Head of student mobility office

sophie.lespes@u-bordeaux-montaigne.fr

- Mathis THIRAUT and Corinne VALETY, international officers

incomingstudents@u-bordeaux-montaigne.fr

- David CAZENAVE, international officer, university housing

david.cazenave@u-bordeaux-montaigne.fr

Website: <https://www.u-bordeaux-montaigne.fr/en/study/application/exchange-program.html>

- Ines FRIGHETTO, International welcome desk officer (support on any question related to daily life) and Noa DE RYCKE, International welcome desk assistant:

intl-welcome-desk@u-bordeaux-montaigne.fr

TEACHING AND ASSESSMENT

- **SEMESTER 1:** 8 September 2025 – 19 December 2025; transcripts of records: by March 2026
- **SEMESTER 2:** 12 January 2026 – 30 April 2026; transcripts of records: by July 2026

Please note that full-year students will receive the transcripts of records by July 2026.

Examinations take place throughout the semester as part of continuous assessment

The French intensive courses (“*Cours du jour*”) and courses taken at IUT are not subjected to the same timetable and assessments, for more information, please consult the relevant web site.

DEFLE : <http://defle.u-bordeaux-montaigne.fr/fr/informations-pratiques/calendriers/calendrier-cours-du-jour.html> ; IUT : <http://www.iut.u-bordeaux-montaigne.fr>

COURSES

- Exchange students should mainly choose their courses within the agreed field of study, only “Licence” and “Master” (at least 50%) https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant_etranger_en_mobilite_sur_programme/organiser-votre-sejour.html
- A few programs are not opened to incoming students or have special requirements. Please follow the instructions carefully.
- **A minimum level of B1 in French** for ERASMUS+ students is compulsory (no certification required)
- **A B2 level in French is requested** for non-ERASMUS+ students for undergraduate programs (“Licence”), and a **C1 level in French is requested** for Master programs.
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ACCOMMODATION – 1st Semester and full academic year

CROUS: (student residences)

Step 1 : Students must register on : <https://www.messervices.etudiant.gouv.fr/envole/enregistrement>

Step 2 : Students must confirm their request (1st semester and full academic year **-before 9 June 2025-** to david.cazenave@u-bordeaux-montaigne.fr

Caution: we are offering a very few numbers of accommodations. We strongly advise students to look for private accommodation before their arrival. Many tips on this link: <https://etu.u-bordeaux-montaigne.fr/fr/vie-de-campus/vie-pratique/logement.html>

1ST SEMESTER AND FULL ACADEMIC YEAR

Nominations for the second semester begins in October 2025. You will receive information next October.

Procedure	Non-European Programs Partner universities whose country is under the "Etudes en France" procedure (http://www.campusfrance.org/en/page/a-country-using-cef-procedure)	Erasmus +, UK, Switzerland and double-degree programs
Nomination of selected students by partner universities: https://montaigne.moveonfr.com/form/67bca1a105bd5e686508f33e/eng	1 March 2025 – 31 March 2025	1 March 2025 – 15 May 2025
Online application procedure for students: Once the nominations have been processed by Student Mobility Office, students receive an email with the login details that are required for the online application Please, upload the following documents: <ul style="list-style-type: none"> • 1 ID photo • 1 photocopy of ID (passport or identity card) Proof of French language proficiency (only non-European Program) <ul style="list-style-type: none"> • a certificate of health insurance for the entire period of the exchange: <ul style="list-style-type: none"> ○ European health insurance card/GHIC ○ Québec *: "formulaire SE 401-Q-106" NON -EU students will be required to register for the French Health Insurance upon arrival (for free on the following website: https://etudiant-etranger.ameli.fr) (*Δ caution : enrolment will not be carried out without these documents)	Until 15 April 2025	Until 31 May 2025
DEFLE STUDENTS For the students nominated at the DEFLE department for the whole year, and wishing to join regular classes during the 2nd semester: the B2 Level in French language will be requested. This transfer should be submitted for approval by the student to the DEFLE department.	Apply for joining "regular" courses: before 28 November 2025	
SENDING THE ACCEPTANCE LETTER	April to May 2025	July 2025
Contact with students through email to make an appointment for enrolment at Bordeaux Montaigne	Beginning of September 2025	
Orientation day for exchange students	4 September 2025	
Courses enrollment workshop	5 September 2025	
Administrative enrolment and selection of courses	8 September 2025 – 30 September 2025	
Delayed arrival	18 September 2025	
Request for extension of stay	17 November 2025	